## ABSTRACT OF THE DISCLOSURE

A mail system for executing a mail service has a user management part for managing the information that the user previously registered, and a unit for utilizing the registered information as the destination of mails, so that the addresses of recipients can be efficiently managed. The sender acquires an address card that has printed with a pattern linking with the information of recipients. This address card is used when the sender writes a mail, and thus it serves to reduce the load on the sending operation. If a pattern linking with usage history information is printed on the mail, it also reduces the burden on the reply operation in which the recipient sends a reply back to the sender. The use of this usage history information for grasping the usage serves to efficiently adjust and calculate the cost for the service.